

www.Turnitin.com

Instructions for Teachers

Turnitin is a plagiarism prevention tool intended to educate students about how to use resources accurately and ethically.

An introduction and quick start can be found at:

http://www.turnitin.com/static/training_support/tii_instructor_qs.pdf

account ID: 40678□

account join password: fhsturnitin

Martha's quick start:

1. Create a user profile.
2. Select user type – instructor.
3. Enter turnitin account ID:40678 & account password: farmington
4. Enter email address.
5. Create a password.
6. Choose secret question.
7. Provide your name. Select “I agree to create profile”
8. Follow class setup wizard.
9. Enter class name. You're provided with ID#. WRITE IT DOWN & create a class enrollment password.
10. Enter assignment name, due date...end wizard
11. ****Make sure to keep **class id & enrollment password** to share with students.

Student Submissions□Students can enroll now but they need **class id** and **enrollment password**.□If students enroll themselves, they can see their problems and make corrections as needed. This takes some of the burden off the teacher's shoulders and places it on theirs. It also makes for a transparent process.

Everyone can access Turnitin from any computer with an internet connection.

Teacher Submissions

Teachers may also submit papers themselves...but they must have access to a digital version of the paper (either on disk, via email, or through you inbox)...otherwise you're looking at retyping papers.

1. Click on class (Eng. 100 for example) then **submit**.
2. Enter last & first names of students & title of work.
3. Confirm submit.
4. Check **inbox** to see results. If the paper is still gray...refresh screen a couple times until it has been successfully processed by program.
5. Click on **report** icon to view report
6. Problematic papers will be quickly identified by their RED color & the percent of the paper that comes from an online source. The report will highlight "matching material" and reveal online sources.
7. You may choose to **exclude quoted material** in report.