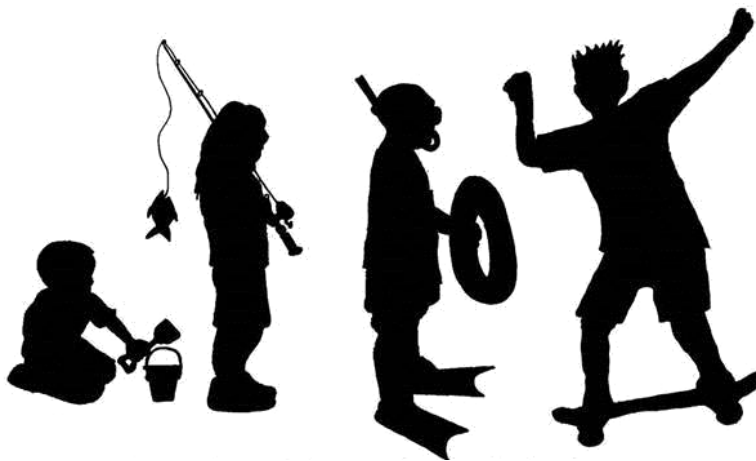


FARMINGTON EXTENDED CARE & LEARNING
SUMMER CAMP 2021
TUITION



**Location for summer camp 2021:
Irving A. Robbins Middle School**

ALL students must submit enrollment forms, a registration fee, and first session payment in order to attend. The deposit will be applied to the account balance for the entire number of weeks reserved. Registration fees, deposit, and tuition are non-refundable.

DEADLINE TO REGISTER FOR CARE IS JUNE 4, 2021

REGISTRATION FEES:

Students already registered for EXCL during the 2020-21 school year: \$20.00

New campers: \$40.00

Camp begins June 21, 2021 and runs through August 18, 2021

<u>Days</u>	<u>Weekly Tuition</u>	<u>Hours</u>
3	\$170	8-5 pm
5	\$280	8-5 pm

Weekly tuition includes two snacks per day and lunch prepared by Chartwells. For certain field trips there may be a fee charged to cover the cost of transportation. All fees are non-refundable.

Registration materials can be obtained through the Farmington Extended Care & Learning office, or the EXCL office at each Farmington elementary school. Registration forms, fees and deposit must be received before a child can attend the program. Payments should be made by check, payable to "Farmington EXCL". Please drop off or mail your completed registration information with payment to the Farmington Extended Care & Learning office at:

Farmington Extended Care & Learning
1 Depot Place
Unionville, CT 06085

Space is LIMITED to 120 students with 20 students per group. Reserve your weeks today!

****Waitlist - If the weeks you request are filled, you will be added to the waitlist and all fees will be returned. You will be notified if a vacancy occurs and have the option to enroll at that time.***

FARMINGTON EXTENDED CARE & LEARNING
SUMMER CAMP 2021

POLICIES & PROCEDURES

The EXCL & FCP Team is happy to announce that we will be opening summer camp starting on June 21, 2021! In order to open camp this summer, the EXCL & FCP program will need to follow a set of guidelines provided by the state of Connecticut. Due to guidelines and set capacity numbers, EXCL & FCP has created a new enrollment process, daily check-in process as well as operating schedule. EXCL is doing everything we can to keep all our children and staff safe and healthy. If at any time you decide to disregard or do not agree to follow any of the policies and procedures, then care for your child will be immediately terminated. Please take a few moments to read the following information for our summer care program. If you should have any questions, now or during the course of the summer, please contact a Site Supervisor or the Farmington Extended Care & Learning office at (860) 404-0112.

Attendance:

If your child will not attend due to illness or alternative activities, please call the summer care office to inform the camp supervisors. **The camp phone number is (860) 404-0112 PRESS #7.** *Tuition will not be prorated for absences or holidays.* Each student's tuition covers the entire care day, from 8-5:00 PM. There are no early or late childcare fees charged unless a child is in attendance **prior to 8:00 AM or after 5:00 PM. In this case only, there is an additional fee of \$1 per minute, per child due at the time of drop off or pick up, respectively.**

Enrollment:

Any child currently attending FCP preschool (tuition program) to seventh grade in the Farmington Public Schools for the 2021-2022 school year is eligible to register for care. Summer care will run from June 21, 2021 through August 18, 2021.

Registration:

All students must submit a completed reservation form, the registration **fee and a deposit of 2 weeks tuition** to reserve a spot in the summer care program. If you are new to Farmington Public Schools or the EXCL program, registration materials will include an Enrollment packet.. The session requested must be noted on the reservation form. Additional sessions can be added if space allows. **There are no refunds on registration, deposit and tuition fees. For families who are with us during the school year, we cannot register a child for summer care until tuition for the 2020-2021 school year is paid in full. Your late registration may require an administrative wait of two business days for your child to be actively enrolled.**

Tuition:

Tuition may be paid on a **weekly** basis or in full for all reserved sessions. If paying weekly, tuition is due on the preceding Friday of each session. If paying for the entire summer, tuition is due in advance of the time reserved. All deposits will be applied to the total balance due for summer care. We do not prorate tuition for holidays (Independence Day), vacations or illness. **Once a reservation form is received, a space is reserved for your child. Tuition is due for all time reserved. Additional weeks may be added on a space available basis only.** Summer camp tuition must be paid in full prior to the 2021-2022 school years.

**** EXCL will not be offering the EXCL Financial Assistance Program for Summer Care 2021****

*For more information about Summer Campership Scholarships from the Town of Farmington,
please contact Social Services at the Staple House at (860)675-2390.*

Toys from home, electronic devices and cell phones:

Please do not allow children to bring in toys or electronic devices (i.e., stuffed animals, handheld gaming systems, smartphones, tablets, etc.) from home. Our staff cannot be responsible for any lost, stolen, broken toys or electronic devices.

Behavior Responsibilities:

All students are expected to conduct themselves with courtesy, cooperation, and respect for fellow campers and staff. Serious issues, such as fighting, deliberately hurting another child or adult, stealing, **using inappropriate language or threatening words**, using racial/ethnic slurs, challenging the authority of an adult or being openly defiant will result in a minimum **one-week** suspension from camp. Any prepaid camp fees will be refunded on a prorated basis from the date of suspension. Continued disruptive, harmful or inappropriate behavior may result in expulsion from all remaining sessions of camp. In the event of a suspension or expulsion, parents/guardians will be **called to immediately** pick up their child within the hour they are called.

Clothing:

Students should wear comfortable clothing: washable and cool for those hot summer days! Sneakers are the safest shoes for active play. **Please do not send your camper in backless sandals or flip-flops**, as these can be very dangerous for young feet and ankles! All clothing, backpacks and accessories must be clearly marked with your child's name. Program staff cannot be responsible for lost clothing. All clothing and personal items should remain in the camper's backpack until needed. **For Pre-K/K students: provide a change of clothing appropriate for the summer months to keep in the child's locker (t-shirt, shorts, socks, underwear).**

Toilet Training:

"Toilet-trained" means that the child can indicate a need to use the bathroom and manage their bathroom needs independently so that they stay dry all day. Children may be helped with clothing fasteners. Although accidents do happen, any child who has frequent accidents will be asked to leave the program.

Rest time (FOR PRESCHOOL STUDENTS ONLY):

Each child will need from home, a comfortable stuffed animal, a small crib sized sheet, blanket, and a small pillow if it will help your child sleep for quiet rest time. Children must be able to fit all their belongings in a small cubby space, so please limit the number of things from home! Do not send in any valuable or delicate items, as staff cannot be responsible for lost or broken toys, or missing clothing. **Please label all of your child's clothing and belongings.**

Lunch/Snacks:

Lunch will be provided by Chartwells. A flyer will be sent to the email(s) provided when registering for summer care with the weekly options of lunches. **If you choose to send in lunch/snacks with your child each day, they must be placed in a disposable bag & containers with their name clearly written on it so students are not cross contaminating items from home to program.** Summer Camp will also be a "NUT FREE SUMMER", so please refrain from packing any nut or tree nut items with your child. **Due to limited kitchen access, we will not be able to heat lunches or refrigerate them.** Each child will receive two snacks per day. **Please contact program administration if you would like to request a list of offered snacks and their ingredients and packaging if your child has a food allergy.**

Sunscreen/Medications:

Any sunscreen products brought must be labeled with the child's name. Children, other than siblings, may not share sunscreen products. Program staff will remind students when it might be time to apply sunscreen, but each student will apply their own during the course of the day.

All medications must be in the original prescription bottle, labeled with the child's name, and appropriate orders from the physician must be submitted & dropped off when registering for the summer care program. Please ensure you have updated your child's emergency card in the unlikely event that we need to contact you. On the first day of your first week attending, please stop by the 'Nurse's Station' located by the parking lot to check in any emergency medications.

Lost and Found:

If your child leaves or loses an item at summer camp, please contact the program and the staff will search for the item(s) lost. At the end of camp, any article of clothing, or accessories left behind will be donated to a local charity.

Student Drop off & Pick-Up:

Drop off times will be between 8-8:30 am daily and you may pick your child up between 4:00-5:00 pm. If you need to drop off or pick up your child at a different time than the times offered, you must communicate with the program at least 24 hours prior to this change so staff can make accommodations to pick up or drop off your child at the appropriate time and in the safest manner possible.

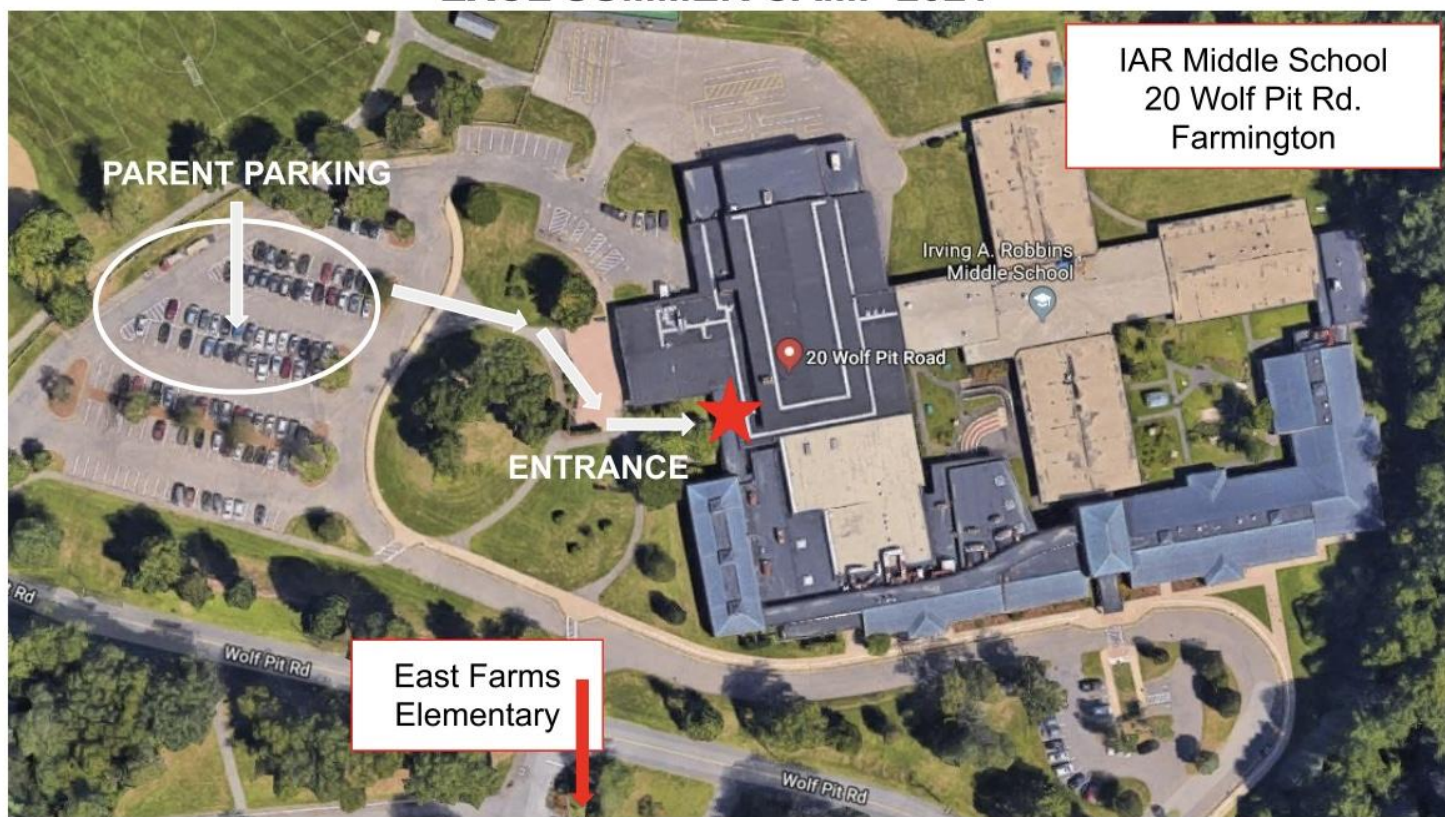
Parents/guardians will not be permitted to enter the facility beyond the designated drop-off and pick-up area. This procedure change is for the safety of all persons present in the facility and to limit to the extent possible everyone's risk of exposure. Please advise any Emergency Contact persons of this procedural change.

If there is an emergency requiring you to enter the facility beyond the designated drop-off and pick-up area, then YOU MUST wash your hands immediately upon entering and wear a mask. While in the facility, you must practice social distancing and remain 6 feet from all other people, except your own child.

Parking and Building Access:

Please drop off children at the designated EXCL Summer Camp location along the exterior of the school. (Signs will be posted) All other school doors will remain locked during the day. **Each child must be escorted by an adult for the duration of the drop off process**, please allow for extra time as dropping your child off or picking him/her up might take a few minutes. Please park in designated parking spaces only. **Do not park in fire lanes or along the sidewalks in the student drop off or pick up areas.** These are not parking areas and cars may be ticketed.

EXCL SUMMER CAMP 2021



Farmington Extended Care & Learning Policies and Procedures:

All other Farmington Extended Care & Learning policies and procedures that are found in the Farmington Extended Care & Learning Parent Handbook, given to all families when they first enroll in EXCL, remain in effect during the summer care program. To request an additional copy of the Parent Handbook please contact the EXCL Office at (860) 404-0112 press #0.

“It is the policy of the Farmington Board of Education that no person shall be excluded from participation in, denied the benefits of, or otherwise discriminated against under any program, including employment, on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, past/present history of mental disorder and /or physical disability”.

All EXCL Summer Care Policies and programming is subject to change giving COVID-19 health trends

**FARMINGTON EXTENDED CARE & LEARNING
SUMMER CAMP 2021 - RESERVATION FORM**

Reg. Fee:
Check #: _____
Rcv'd: _____

Deposit:
Check #: _____
Rcv'd: _____

___ Google Form
___ On Drive
___ Billed in PC
___ Supervisor Initials

Enroll _____ for the following sessions:

(Student's Name)

SUMMER CARE TUITION- 3 Day- \$170/week & 5 Day-\$280/week (5 day SLA Combo -\$168/week)
Enrollment is on a first come, first served basis - limited space available.

Please check the sessions in which you were granted based on the summer care interest survey:

EXCL will be closed on July 5th to observe the July 4th Holiday.

WEEK #1	JUNE 21 – JUNE 25	_____ 5 DAYS	_____ 3 DAYS	M T W Th F	Amt. Due \$ _____
	<i>Theme: Super Heros</i>				
WEEK #2	JUNE 28 – JULY 2	_____ 5 DAYS	_____ 3 DAYS	M T W Th F	Amt. Due \$ _____
	<i>Theme: Mad Scientist</i>				
WEEK #3	JULY 5 – JULY 9	_____ 5 DAYS	_____ 3 DAYS	T W Th F	Amt. Due \$ _____
	<i>Theme: Construction Zone!</i>				
WEEK #4	JULY 12 – JULY 16	_____ 5 DAYS	_____ 3 DAYS	M T W Th F	Amt. Due \$ _____
	<i>Theme: Goin' Green</i>				
WEEK #5	JULY 19 – JULY 23	_____ 5 DAYS	_____ 3 DAYS	M T W Th F	Amt. Due \$ _____
	<i>Theme: Outer Space</i>				
WEEK #6	JULY 26 – JULY 30	_____ 5 DAYS	_____ 3 DAYS	M T W Th F	Amt. Due \$ _____
	<i>Theme: Color Games</i>				
WEEK #7	AUG. 2 – AUG. 6	_____ 5 DAYS	_____ 3 DAYS	M T W Th F	Amt. Due \$ _____
	<i>Theme: International Week</i>				
WEEK #8	AUG. 9 – AUG. 13	_____ 5 DAYS	_____ 3 DAYS	M T W Th F	Amt. Due \$ _____
	<i>Theme: Rock Stars!</i>				
WEEK #9	AUG. 16 – AUG. 18	_____ 5 DAYS	_____ 3 DAYS	M T W (3 days option only)	Amt. Due \$ _____

Registration Fee:

_____ My child was registered for EXCL during the 2020-21 school year (Care Reg. Fee = \$20)

_____ My child was **NOT** registered for EXCL during the 2020-21 school year (Camp Reg. Fee = \$40)

Total Tuition Cost \$ _____
(+) Registration Fee \$ _____
(=) Grand Total \$ _____
(-) Less Deposit Enclosed \$ _____
(=) TOTAL AMOUNT DUE \$ _____

PLEASE NOTE THE FOLLOWING:

Registration cannot be processed without a registration fee, a deposit of two weeks tuition and the completed registration paperwork. Summer Camps tuition covers the entire program day, from 8:00am to 5:00pm & lunch provided by chartwells. Tuition is due for all the times reserved; additional sessions can be added on a space available basis only. Fees and tuition due for all dates reserved are non-refundable and we do not prorate tuition for holidays (Independence Day), vacations or illness. Late registrations will require an administrative wait of 2 business days and additional fees for your child to be actively enrolled.

Parent/Guardian Signature: _____ Date: ____/____/____

Parent/Guardian Printed Name: _____

All EXCL Summer Care Policies and programming is subject to change giving COVID-19 health trends

FARMINGTON EXTENDED CARE & LEARNING
SUMMER CAMP 2021 - ENROLLMENT FORM

STUDENT INFORMATION:

Child's Name _____ DOB ____/____/____ Home Phone _____
Home Address _____ Town _____ Zip _____
Elementary School _____ Grade **next** fall _____

PARENT/GUARDIAN INFORMATION:

Mother/Guardian _____	Father/Guardian _____
Home Phone _____	Home Phone _____
Employer _____	Employer _____
Work Phone _____	Work Phone _____
Cell Phone _____	Cell Phone _____
Email _____	Email _____

Parent(s)/Guardian(s) are (circle one): Single Married Separated Divorced

Court Order(s) (circle one): Yes No

**If there is a court order, please supply a copy for our confidential files.*

MEDICAL INFORMATION: Please list any known allergies and/or medication for your child

Allergies/Dietary Restrictions: _____ Medication: _____

Special personal/medical needs for your child: _____

Will medication be needed while at EXCL Summer Camp (circle one): Yes NO

TUITION PAYMENTS:

Please list the name(s) of the person(s) responsible for tuition payments:

Name Relationship _____ Phone _____

AUTHORIZATION LIST FOR CAMPER PICK-UP:

Other than Parent/Guardian, the following adults (must be 18 years of age) are authorized for student pick-up:

Name _____ Relationship _____

Name _____ Relationship _____

Name _____ Relationship _____

**Adults authorized for student pick-up will be asked for a picture ID upon arrival.*

Photography Permission:

I **DO / DO NOT** (circle one) give permission for my child to be photographed by EXCL for program use, and or the news media to publish those photographs.

MEDICAL TREATMENT AUTHORIZATION- Please read the following statement and complete the following information:

"In case of an accident or serious illness, I request that Farmington EXCL contact me. If EXCL is unable to reach me, I hereby authorize their personnel to call the physician indicated below and to follow his/her instructions. If it is impossible to contact this physician, or in the judgment of Program Staff immediate medical attention is needed, EXCL may make whatever arrangements seem necessary."

Dentist's Name: _____ Hospital: _____

Physician's Name: _____ Phone: _____

Insurance: _____ Group #: _____ Policy/ID#: _____

COVID-19 Medical Waiver:

I **AGREE & UNDERSTAND / DISAGREE*** (circle one) that the EXCL program is not medically/physically/financially responsible in the case that your child or family contract the COVID-19 virus and/or other illnesses while being present in the programs. If your child or any family member has any symptoms of the virus and/or a fever of over 100 degrees, your child will be asked to not attend the program (time limit will be based on CDC regulations). *If you do not agree with this statement, please be prepared that your registration will not be processed and will not be eligible to attend.

TERMS OF ENROLLMENT:

I have read the Farmington Extended Care & Learning Summer Camp policies and procedures and the 2021 Summer COVID-19 Handbook Addendum (visit <https://www.fpsect.org/schools/farmington-extended-care-and-learning-excl> to review) and agree to accept them:

Parent/Guardian Signature _____ Date ____/____/____

Parent/Guardian Printed Name _____

FARMINGTON EXTENDED CARE & LEARNING
SUMMER CAMP 2021

Summer Learning Programs to Combine with EXCL Summer Camp
COST: \$168 A WEEK(M-TH 11:45-5pm & F 8-5pm)

My child, _____, is attending the EXCL Summer Camp along with the following Summer Learning Learning/Summer School program. :

PROGRAM DESCRIPTION

(Please Check)

Summer Exploration Academy (SEA)- Grades K-6 _____

- July 6th - July 29th
8:15 am-11:45 pm, M-TH

Reading, Writing & Math Workshop (RWM)- Grades 7 & 8 _____

- July 6th - July 29th
8:15 am-11:45 am, M-Th

ESY (Academic Support/Collaborative Social Skills)- Grades 1-6 _____

- July 6th - July 29th
8:15 am-11:45 am, M-Th

SLC Summer School _____

- July 6th- August 12th
8:30 am-1:30 pm, M-Th

I understand the combo of EXCL & Summer Learning Programs is only a 5 day option and is \$168.00 a week. Students enrolled in the EXCL Combo will attend half day M-TH and full day on Friday. We do not offer a 3 day option with the combination of programs.

Parent signature: _____ Date: _____

****IF YOUR CHILD IS NOT ATTENDING ANY OF THE PROGRAM LISTED ABOVE, PLEASE LEAVE THIS PART OF THE REGISTRATION BLANK.**