

AUTHORIZATION LIST FOR STUDENT PICK-UP:

Other than Parents/Guardians, the following adults are authorized for student pick-up:

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Adults authorized for student pick-up will be asked for a picture ID upon arrival.

MEDICAL INFORMATION:

Please list any known allergies and/or medications for your child:

Allergy: _____ Medication: _____

Allergy: _____ Medication: _____

Other allergies: _____

Special medical needs for your child: _____

Will Medication Be Needed While At EXCL: No Yes

If medication will be needed at EXCL, we must have a copy of Doctor’s Orders on file.

MEDICAL TREATMENT AUTHORIZATION:

Please read the following statement and complete the following information:

“In case of accident or serious illness, I request that Farmington EXCL contact me. If EXCL is unable to reach me, I hereby authorize their personnel to call the physician indicated below and to follow his/her instructions. If it is impossible to contact this physician, or in the judgment of Program Staff immediate medical attention is needed, EXCL may make whatever arrangements seem necessary.”

Physician: _____ Phone: _____ Hospital: _____

Dentist: _____ Phone: _____

Insurance Company: _____ Group #: _____

Policy #: _____ Claim Service Phone: _____

“I hereby release the Farmington Extended Care & Learning program, and Farmington Public Schools, from any claim arising from the actions of medical personnel, or EXCL staff.”

All medical, and /or transportation expenses are the responsibility of the parent.

Parent/Guardian Signature: _____

Parent/Guardian Signature: _____

Date: _____

PROGRAM INFORMATION:

Please enroll my child in the following program(s) (circle choices):

Before School, 7:00 – 8:30 AM: M T W R F

AM EXCL Kindergarten, 8:30 – 12:00 PM: M T W R F

Before School & AM EXCL Kindergarten: M T W R F

PM EXCL Kindergarten, 12:00 – 3:15 PM: M T W R F

After School, 3:15 – 6:00 PM: M T W R F

PM EXCL Kindergarten & After School: M T W R F

Before and After School: M T W R F

Before School, EXCL Kind. & After School: M T W R F

Anticipated Monthly Tuition Costs for the selected programs (see tuition sheet): \$_____

Transportation for Kindergarten Students: Take the Bus Home _____ Bus # _____
Parent Pick-Up _____

Person Responsible for Pick Up: Name: _____ Phone: _____

PHOTOGRAPHY PERMISSION:

I **Do** / **Do Not** give permission for my child to be photographed by EXCL staff for program use, and or the news media to publish those photographs.

The registration process is not complete until this form is completed and turned into Farmington EXCL with a non-refundable registration fee of \$40.00 per child. Fees cannot be prorated for holidays, illness or personal vacations. Tuition and registration are non refundable.

Parent/Guardian Signature: _____ Date: _____

ADDITIONAL ENROLLMENT INFORMATION (optional):

Has your child ever been in a child care situation before? Yes No

If “yes”, where, and for how long?

Was it a positive experience? Yes No

Why, or why not? _____

How does your child relate to other children/adults? _____

Discipline techniques used at home: _____

Specific Interests/hobbies: _____

How does your child feel about being enrolled in the EXCL?

Is there any additional information that you would like to share with us about your child?

HOMEWORK CLUB AUTHORIZATION FORM

Grades 1-6 only

Child's Name: _____ School: _____ Grade: _____

EXCL provides a homework setting for students each day, however this does not involve tutorial services.

EXCL provides for a quiet, supervised homework/study area Monday through Thursday. Typically, homework time is scheduled for forty-five minutes each day. During this time, children may work on assigned homework, or his/her daily reading requirement. Please remind your child that Homework Club is for study, and is not an opportunity for socialization. **Children should come to Homework Club prepared, with sharpened pencils, paper, rulers, or other items that will be needed to satisfactorily complete the assignment.** Children may be asked to leave Homework Club for disruptive behavior. EXCL staff will assist children with understanding their homework assignment. If a child has a great deal of difficulty, a note will go home to parents, and to the classroom teacher, asking for further clarification and assistance with the assignment.

_____ My child will attend Homework Club

_____ My child will do his/her homework at home.

_____ My child will do his/her homework after participating in co-curricular activities.
(5th and 6th grade students)

School Closing Plan
2011-2012

Student Name: _____ Grade: _____ Teacher: _____

In the event school closes early, my child should:

_____ Follow his/her normal routine for that day of the week. **Provide specific details.**
Example: *Go home on the bus. Wait for parent pick-up at early dismissal.*

_____ Attend EXCL, regardless if the early dismissal occurs on a day he/she regularly attends EXCL. If the early dismissal day is not a day and time he/she normally attends EXCL I understand there will be additional charges for child care added to my child's account.

_____ Other arrangements will be made on a case by case basis. Please contact me to confirm:

(w) _____ (h) _____ (cell) _____

Parent Signature: _____ Date _____

FARMINGTON EXTENDED CARE & LEARNING
TUITION FEE AGREEMENT: 2011-2012

My child, _____ is registered to attend Farmington Extended Care & Learning (EXCL) at _____ school. His/her program is _____, and the monthly tuition fee is \$ _____. I have chosen to pay my child's tuition on a (circle one) basis for the entire school year. I understand that repeated changes to my child's program will result in a \$10.00 administrative fee. Tuition and registration are non-refundable. Fees cannot be prorated for holidays, illness or personal leave.

MONTHLY (1x/month, due by the 1st of each month)

FOUR TIMES/ MONTH (four equal installments due weekly before the end of each month)

I have had the opportunity to read, and do understand the "2011-2012 Farmington Extended Care & Learning Parent Handbook". I agree to pay all tuition and fees, noted above and in the handbook, to "*Farmington EXCL*" in consideration of my child's enrollment in Farmington Extended Care & Learning for the 2011-2012 school year. I also understand that my child is not officially **enrolled** in EXCL until the completion of all registration materials, including this form, and payment of registration fees.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Printed Name: _____

FARMINGTON EXTENDED CARE & LEARNING
2011-2012 School Year Tuition

FIVE DAY PROGRAMS

Tuition is quoted on a monthly basis per child. To accommodate the needs of our families, tuition may be paid once per month, or four times per month in equal installments. Early dismissal days and school holidays are included in the monthly tuition for those children registered for five days. Snow days, Vacation Camp and Summer Camp programs are offered at an additional cost. **Fees cannot be prorated for holidays, illness or personal vacations. Tuition and registration are non-refundable.**

Per Month	Before school	Extended Kindergarten	Before & Kindergarten	After School	Ext. Kind & After school	Before & After school	Before/K After school
September	\$180	\$300	\$450	\$260	\$545	\$345	\$615
October	\$180	\$300	\$450	\$260	\$545	\$345	\$615
November	\$180	\$300	\$450	\$260	\$545	\$345	\$615
December	\$140	\$230	\$345	\$195	\$410	\$255	\$460
January	\$180	\$300	\$450	\$260	\$545	\$345	\$615
February	\$140	\$230	\$345	\$195	\$410	\$255	\$460
March	\$180	\$300	\$450	\$260	\$545	\$345	\$615
April	\$140	\$230	\$345	\$195	\$410	\$255	\$460
May	\$180	\$300	\$450	\$260	\$545	\$345	\$615
June	\$140	\$230	\$345	\$195	\$410	\$255	\$460

Registration Fee: \$40.00 per child

Snow Day Fee: \$30.00 per child

Repeated changes to your child's program will result in a \$10.00 administrative fee.

A Parent Handbook, and registration materials can be obtained through the Farmington Extended Care & Learning office, or the EXCL classroom in each Farmington elementary school. A completed registration packet and registration fees must be obtained before a child can attend the program. Payment should be made by check or money order, payable to *Farmington EXCL*. All payments and program policies are contained within the Parent Handbook and the Parent Fee Agreement

December, February, April and June are prorated months due to a shortened school month.

FARMINGTON EXTENDED CARE & LEARNING
2011-2012 School Year Tuition

THREE DAY PROGRAMS

Tuition is quoted on a monthly basis per child. To accommodate the needs of our families, tuition may be paid once per month, or four times per month in equal installments. Early dismissal days and school holidays are included in the monthly tuition, providing the child normally attends on the day affected. Snow Days, Vacation Camp and Summer Camp are offered at additional cost. **Fee cannot be prorated for holidays, illness or personal vacations. Tuition and registration are non-refundable.**

Per Month	Before school	Extended Kindergarten	Before & Kindergarten	After school	Ext. Kind & After school	Before & After school	Before/K After school
September	\$150	\$245	\$360	\$200	\$430	\$285	\$460
October	\$150	\$245	\$360	\$200	\$430	\$285	\$460
November	\$150	\$245	\$360	\$200	\$430	\$285	\$460
December	\$115	\$180	\$265	\$155	\$320	\$215	\$345
January	\$150	\$245	\$360	\$200	\$430	\$285	\$460
February	\$115	\$180	\$265	\$155	\$320	\$215	\$345
March	\$150	\$245	\$360	\$200	\$430	\$285	\$460
April	\$115	\$180	\$265	\$155	\$320	\$215	\$345
May	\$150	\$245	\$360	\$200	\$430	\$285	\$460
June	\$115	\$180	\$265	\$155	\$320	\$215	\$345

Repeated changes to your child's program will result in a \$10.00 administrative fee.

Registration Fee: \$40.00 per child

Extra Before, After or AM-K, PM-K or snow days: \$30.00

Extra Full Day Care: \$45.00

A Parent Handbook and registration materials can be obtained through the Farmington Extended Care & Learning office, or the EXCL classroom in each Farmington elementary school. A completed registration packet and registration must be obtained before a child can attend the program. Payment should be made by check or money order payable to *Farmington EXCL*. All payments and program policies are contained within the Parent Handbook and the Parent Fee Agreement.

December, February, April and June are prorated months due to a shortened school month.