

The Farmington Board of Education makes its facilities available to various groups and individuals. Certain rules and regulations are necessary in order to properly administer and ensure efficiency and care of the facilities utilized.

Rules & Regulations

1. The application form for use of school facilities is available through the Farmington Public Schools website or school office.
2. Please complete the application form and return to the school office of the facility you wish to rent.
3. The Farmington Public Schools will inform the applicant when final approval is made. Please do not advertise your event until final approval is received.
4. The permit holder may not assign, or transfer permission to use the facility.
5. All activities must be under competent adult supervision. The custodian will supervise the operation of facilities but is not required to supervise the group or its activities.
6. All permits shall be revocable and shall not be considered a lease. The school board or its authorized agent may reject any application or cancel any permit.
7. Furniture and equipment owned by the district shall not be moved unless supervised by maintenance staff.
8. Any apparatus or other equipment moved into the building must have prior approval and must be removed promptly so as not to interfere with the normal school program.
9. Groups using facilities must provide a Certificate of Insurance in the amount of one million dollars/occurrence and one million dollars/aggregate prior to use.
10. Smoking is prohibited in school buildings and on school grounds.
11. The use of intoxicating beverages or liquors anywhere in or on the premises is prohibited. Persons in attendance must confine themselves to areas assigned. Disorderly conduct is prohibited. The permit holder shall assume full responsibility for any unlawful act committed on the exercise of the permit.
12. All state and local ordinances must be observed.
13. Dances open to the general public are prohibited. School-sponsored dances are permitted.
14. Any use of school equipment must receive prior approval. Competent equipment operators, approved by the administration, must be furnished by the permit holder.
19. Priority of Use.
 - a. Regular school activities and school organizations shall have first priority in the use of any school facility.
 - a. In the event of a conflict, all reasonable efforts will be made between the conflicting parties and Farmington Public Schools to come to a resolution. If agreement cannot be reached, the first group to apply for the permit will be given priority.
16. All groups requesting non-profit treatment must provide proof of 501(c)3 or 501(c)4 status.
17. Classification IV must have at least 75% of the participants residing in Farmington.
18. A cancellation fee equal to 3 hours custodial overtime will be charged to all permits if cancelled within 72 hours of the event.
19. Use of school facilities by Class V groups may require police officers to be present for the event. This will be solely determined by an officer of Farmington Public Schools.

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