

Assistant Superintendent of Schools

The Farmington Public Schools are seeking a dynamic educational leader for the position of Assistant Superintendent of Schools. The Assistant Superintendent is part of the central office leadership team, committed to creating a learning environment that supports continuous school improvement and enables the school district's 4,145 students to meet rigorous standards. The Assistant Superintendent is responsible for providing leadership for the continuous improvement of the overall instructional program, the K-12 curriculum and the recruitment, selection, evaluation and professional development for professional personnel.

QUALIFICATIONS

- Candidates must possess or be eligible for State of Connecticut certification - Intermediate Administration (092).
- Candidates must be prepared academically in the field of educational administration with coursework and/or experiences in teacher evaluation and supervision, curriculum evaluation and implementation, and personnel administration.
- Candidates should have demonstrated the ability to evaluate and develop curriculum and make instructional improvements at the school and/or district level.
- Candidates must have a demonstrated understanding and deep knowledge of school leadership issues and challenges.
- Focused consideration will be given to references indicating exceptional teaching, administrative and leadership expertise; a collaborative orientation to problem solving; college and graduate school grades; various life/work experiences that contribute to overall qualifications; strong interpersonal communication skills, planning, organizing and budgeting skills.

A regionally competitive salary plus a comprehensive benefits package will be negotiated with the successful candidate.

DUTIES AND RESPONSIBILITIES

Curriculum, Instruction and Assessment

- *Lead the development and implementation of standards-based Improvements.*
- *Develop, coordinate, and evaluate all instructional programs in cooperation with district and school goals.*
- *Plan and participate in activities to improve the existing curriculum standards and to formulated recommendations for curriculum improvements.*
- *Propose and support improvements in the existing instructional program to meet the district and school goals.*
- *Coordinate curriculum and program articulation across school levels in all subject areas.*
- *Coordinate the design and implementation of assessment.*
- *Supervise and be responsible for the selection and approval of textbooks and instructional materials and equipment.*

Human Resource Leadership

- *Lead and administer programs of recruitment, selection, orientation, and evaluation of professional personnel with the support of a coordinator of human resources.*
- *Coordinate equal opportunity and affirmative action employment programs.*
- *Assist in the negotiation of contracts for certified personnel bargaining groups.*
- *Supervise and be responsible for professional development and in-service training for administrators and teachers.*

Performing Related Responsibilities

- *Work with the Superintendent in preparation for Board of Education meetings and other central office executive functions.*
- *Assist in the development of school and district plans for continuous improvement.*
- *Coordinate the placement of student teachers, selection of support teachers, and the assignment of mentors to new teachers.*

VACANCY ANNOUNCEMENT
Assistant Superintendent of Schools

Farmington, Connecticut

Applicants should send a letter of application, resume or curriculum vitae, placement papers including two current letters of reference and transcripts* to:

Kathleen Greider
Superintendent of Schools
1 Monteith Drive
Farmington, CT 06032

All inquiries and applications are confidential.

Applications will be accepted until July 17, 2009.

*Copies of transcripts are acceptable for initial screening.

Farmington Public Schools is an Equal Opportunity Employer with respect to all positions within the Farmington Public School System and is committed to a policy of nondiscrimination on the basis of race, color, religious creed, age, sex, sexual orientation, marital status, national origin, ancestry, physical or mental disability, including present or past history of mental disorder, mental retardation, or learning disability, except in case of a bona fide occupational qualification or business necessity.

Farmington, Connecticut

Farmington is a scenic and historic New England town nestled in the hills of the Farmington Valley approximately 8 miles west of Hartford. With land on both sides of the Farmington River, the town of approximately 23,000 people enjoys suburban amenities in a country setting. The community includes the historic Farmington and Unionville villages, warm and inviting contemporary neighborhoods and a rich array of community services, restaurants and retail establishments. Numerous regional and national corporate headquarters are located within town boundaries. Westfarms Mall and the University of Connecticut Health Center and Medical Schools are also located in Farmington. In addition to the cultural offerings of Hartford and the region, Farmington is approximately 100 miles from both Boston and New York City.

Farmington Public Schools

The Farmington Public Schools enjoy strong community support and there is an established tradition of educational excellence and high expectations for student performance in academics, the arts and athletics. The district's students attend four elementary schools (Grades K-4), an upper elementary school (Grades 5-6), a middle school (Grades 7-8) and high school (Grades 9-12). The elementary schools and Irving A. Robbins Middle School have been awarded the U.S. Department of Education's Blue Ribbon School Award. Farmington High School was cited by Newsweek as one of the top 200 high schools in America. Additional information regarding the Farmington Public Schools can be found by visiting our website at www.fpsct.org.